

# LEADERSHIP "TRILOGY" TRAINING SERIES

Your business depends on the enlightened, effective, and consistent actions of your managers and supervisors. Our Leadership Trilogy is specifically designed to provide the knowledge and skills your management team needs. Beginning with your newest managers and then moving on to include managers at every level of experience, our trilogy will provide the tools your team needs to manage with impact.

## Transitioning from Peer to Manager

You have promoted someone to their first supervisory role. Today they are responsible for people who were their peers yesterday. This can be an exceptionally challenging time, especially if they are not prepared. In most cases, the person was promoted because they were good at doing their job. The stark reality is that they will now be judged not only on their work, but also on their ability to manage others. Our program is intended to give your new managers an understanding of the issues they will face along with practical, everyday tools to gain the trust and confidence of their new team.

### Intended Audience

Anyone recently promoted to a supervisory or managerial position

### Training Duration

45 minutes

## Concepts in Leadership

Every organization needs strong leaders. Our program explores what it means to be a leader, what characteristics good leaders have in common, and how to garner the respect of everyone in your organization. We look at the differences in management styles and how those styles can influence the people in your organization, either positively or negatively. Choose group or individual training based on your specific needs.

### Intended Audience

Anyone in a management role

### Training Duration

2-3.5 hours depending upon customization

## Supervisory Management Fundamentals

Our program provides managers and supervisors with a practical "How To" guide on what they need to know and what they need to do every day. This is the "Tool Kit" to successfully direct the activities of staff whether its one person or dozens. The training can include the entire life cycle of a person's employment with your organization. Our program is specifically designed to be customized to concentrate on those topics most important to your organization.

### Intended Audience

Anyone in a management role

### Training Duration

2 hours

## Optional Monthly Reinforcement Sessions

We offer an optional series of three monthly follow-up sessions of 1-hour each following the completion of the Trilogy. This allows us to assign/correct "homework," to discuss progress, and to answer questions about the challenges participants have faced. This process reinforces the learning objectives of the Trilogy. These sessions can be done on site or virtually, depending upon client preference.

### Training Duration

Three sessions, each one hour in length, for three successive months following the completion of the program.