

e-Alert

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EEO-1 Reporting is Approaching

Background

The portal for employers to submit Equal Employment Opportunity (EEO-1) workforce data is tentatively scheduled to open on **April 12, 2022**, with a filing deadline of **May 17, 2022**.

Summary

EEO-1 Report

- The [EEO-1](#) Report is a federally mandated survey that collects workforce data categorized by race, ethnicity, sex, and job category.

Requirements for Filing EEO-1

- Private-sector employers with 100 or more employees, **OR**
- A federal contractor with 50 or more employees and has a contract of \$50,000 or more.
- If you are unsure if you need to file EEO-1 data, please refer to our [EEO-1 Reporting Reference Guide](#).

Reporting Timeline

- On **April 12, 2022**, the EEO-1 reporting portal is tentatively scheduled to open for

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data submissions.

- The deadline to file 2021 EEO-1 Component 1 data collection is **May 17, 2022**.

Employer Next Steps

- Eligible filers should begin to prepare their data in preparation of the May 17 deadline.
- Employers should review additional resources on the EEOC's [home page](#) for any updates on when the portal is tentatively scheduled to open.
- If you are interested in outsourcing the preparation and submission of your EEO-1, please [email us](#) to learn more about this service.

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